



## AVA PTO Meeting Minutes

Date: Thursday November 7, 2019, 6:00-8:00

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**Mission:** The mission of the AVA PTO will be to organize, communicate and facilitate activities, fundraisers, and community outreach events that align with the school's policies, mission and vision while providing positive interaction and/or fostering support among AVA parents, teachers, staff, administration and the surrounding community.

**Vision:** All officers of the PTO and its committees will operate with integrity and kindness in a constructive, collaborative, and respectful manner with the volunteer coordinator, school administration, and in accordance with the AVA Community Agreement. Officers and committee members will be supportive and knowledgeable of school policy and will use only appropriate and approved channels of communication to inform and engage the AVA community on the various activities planned by the PTO throughout the school year.

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### **Pledge of Allegiance and PTO Mission & Values**

### **Attendance, Approval of October Meeting Minutes, and Approval of November Agenda**

- Attending: Cheryl O'Neil, Kirsten Butler, Winter Jojola-Talbert, Natalia Gradovich, Maaria Asif, Kristin Arabally, Tammy Hogue, Dee Nichols
- Not Present: Shari Allen, Maren Swain
- October meeting minutes approved.
- November Agenda was approved with addition of AVA Band request

### **PTO Members – everything set?**

- Tammy and Dee – both on FB group
- Tammy and Dee – need to be added to PTO email address

### **Financial Update**

- Total account balance: \$159,737
- Budget discussion: Yes, the Staff Appreciation Week & the Staff Luncheons are in the same budget item.

### **Takeaway notes for next year's PTO planning:**

- Completed (Middle School Talent Show, AVA Social)

### **Upcoming Events**

- November Staff Luncheon (11/15) and December Staff Luncheon (12/13) – Dee



- Vetrean's Day Assembly (no PTO involvement)
- Uniform Sale (12/7 – Kirsten to confirm that's all set)
- Donuts with Dad, Book Fair, paid Dress of Choice (11/20)

### **Fundraising**

- Nov Spirit Night at Red Robin
  - Raffle off a gift card to next spirit night location for teachers who attend ... send your picture to the PTO at red robin to be entered for the drawing. Kirsten/Tammy
- Scrip cards
  - List teacher favorites outside of wolf shack and advertise holiday purchases during teacher appreciation (Kristin/Winter/Tammy)
- Dress of Choice – 11/20 – for Make a Wish Colorado
  - All charities in the running (don't break this up by local/national/etc).
  - Remind parents/staff we're still taking suggestions – but do this after the holidays.
- Holiday shop (Dec 4—7)
  - Advertising needs to start asap
  - Signups for running the shop needs to go out
- Dress of Choice – adding a day in December (Dec 6)
  - Donate \$ to go toward the special needs toy drive
- HIIT Class - discuss in January
- American Furniture Warehouse – advertise after the holidays

### **Miscellaneous**

- Girl Scouts Bathroom beautification – Kirsten working with Mr. Barber. Will get Dee involved as plans are more clear
- Box Tops – Mrs. Hogue's class won
- Memorial Bricks – will order 2 bricks (Bricks R Us matches our existing look)
- Yearbook – moving forward
- Marketing – already discussed everything needed
- Staff Communication – Tammy is all set with what she needs
- Volunteer Coordinator – Dee will be told by other PTO members when a communication is needed
- Teacher Appreciation
  - Subcommittee meeting Nov 11
- The AVA Band would like to play at events (need to keep this in mind)

### **Meeting Adjourned**