



Board Meeting Minutes Thursday, October 18, 2018

7:00pm – 9:00pm

General Meeting – AVA Library

Opening Procedures:

- Call to order 7:00 – 7:10pm
Board Attendees: Casten, Nye, Ruekert, Patton, Hybarger, Schroeder
- Pledge of Allegiance
- Recitation of AVA's mission & vision

- Review & approve agenda
Nye motion to approve agenda. Casten second. Unanimous approval.

- Consent agenda
 - Approve September board meeting minutes
Nye motion to approve agenda. Casten second. Unanimous approval.

- Public comment 7:10 – 7:20pm
None

- Administrative updates 7:20 – 8:00pm
 - October Dashboard
Standardized testing window will be here soon. A future newsletter will be distributed with an attempt to educate parents about the importance of the test. The data generated from these tests helps AVA evaluate curriculum and direct our in-class instruction.

Professional development day occurred on Friday, October 5th. The main goal for the day was to have staff evaluate student data. iReady results are one example of the data that was evaluated to help guide future instruction.

AVA will celebrate and honor veterans on Friday, November 9th with two assemblies. Veterans have been invited to both assemblies. The students will be presented with a history of Veteran's Day and the importance behind it.

Halloween parties will be happening at AVA on Friday, Oct 26th for students in Pre K-5. There will be a costume parade followed by parties within the classrooms. Students do have an opt-out option if they would like.

A fire drill was conducted on Thursday, Oct 18th. The building was evacuated in 3 minutes.

A contractor visited the school to look at some additional safety measures for the school entryway. We are just waiting on bids from the contractor.



AVA Financials – the school is tracking to be on budget. No major surprises at this point in the year.

There are two new events being held at AVA in the near future:

- **Destination Imagination Fun Night – after school activity that includes a team focus with a critical thinking component. Incorporates fine arts, communications skills, engineering, and more.**
- **Math Olympiad – math problem solving contests for teams in grades 4 through 8.**

More kudos for AVA – administration received two separate emails this past week providing complimentary feedback for their experience at AVA.

Transition to High School - a group of students that previously graduated from AVA and who are now in high school, will be returning to AVA in January to talk with current students and parents about their experience and how their transition to high school played out. It will be a chance for our students and parents to get some very honest feedback from previous students that have actually gone through the transition experience.

Volunteer Hours – to date, AVA families have logged 2,433 volunteer hours.

- **Finance Committee update** **8:00 – 8:15pm**
 - **Review financial oversight responsibilities**
The Committee has reviewed the Finance Committee policy and made revisions to better spell out the pertinent responsibilities of this Committee.

The Committee meets every month two days before the Board meeting. The monthly financials are reviewed against the budget, including any challenges or issues.

The capital expenditure study is underway and should be ready before the end of the year. This information along with other material expenses/increase in funds will be incorporated into an overall financial strategic recommendation to the Board.

Each Board meeting the Finance Committee will also bring an Excel summary of the previous month's-end financials to give the Board a snapshot of AVA's financial performance.

- **Board Reports & Discussion** **8:15 – 8:45pm**
 - **Committee updates**
The SAC Committee is in compliance and the next meeting will be scheduled soon.

PTO – General Account balance is roughly \$107,000. The Wolf Shack account has been merged into the General Account as of 10/18/18. A goal of \$100,000 in funds raised for the 2018-19 was set at the October PTO meeting.

Policy Review and Governance Committee- the Committee has been formed and will meet soon to begin reviewing the various versions of By-Laws and Policies that have



been amended over the years to make sure all changes have carried forward and no conflicting information exists between the documents.

Election Committee – there has not been any interest from the community yet, but the Town Hall and some reach out from the Secretary should help fill two or three of the positions needed to carry out the Election Committee's function.

- Board training plan & commitments
Still in process. A draft is in place that provides a good template for all the areas a new Board member needs to become familiar with. A more polished version will be reviewed at the November Board meeting.
- Board succession planning
The Board is in agreement that we should proactively look for an interim Board member to fill the vacancy for the open Board seat.
- Ongoing STEAM discussion
The Board will be looking at ways to emphasize the areas AVA already focuses on, as well as supplementing the engineering focus within the school. In conjunction, the Mission and Vision statement may need to be refreshed to simplify and articulate a revised emphasis.

- Executive session (§24-6-402(4)(f), C.R.S.), personnel matters; 8:45pm
Executive session was not held.
- Adjourn 9:00pm
Schroeder motion to adjourn. Ruekert second. Unanimous approval.

Mission: Aspen View Academy will succeed through academic excellence in a challenging and stimulating learning environment that emphasizes math, technology and language arts, enabling our students to become critical thinkers, responsible citizens, strong community members and future leaders.

Vision: We recognize that an education is incomplete without fostering the arts, sports, nature, and character. Together, with our students, faculty, parents and community, we will develop civic and personal responsibility, intellectual passion and differentiated instruction in a safe, orderly, balanced and nurturing environment.

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

Public Comment: The Aspen View Academy Board works for the students, parents and patrons of Aspen View Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. Since we believe it is important for our community to have agenda topics ahead of time, the Board will rarely respond to public comments during this open forum. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.