



Board Meeting Minutes

Thursday, August 16, 2018

7:00pm – 9:00pm

General Meeting – AVA Library

Opening Procedures:

7:00 – 7:10pm

- Call to order
Board Attendees: Ruekert, Schroeder, Patton, Hybarger, Nye
 - Pledge of Allegiance
 - Recitation of AVA’s mission & vision

- Review & approve agenda
Nye motion to approve agenda. Schroeder second. Unanimous approval.

- Consent agenda
 - Approve June board meeting minutes
Nye motion to approve agenda. Ruekert second. Unanimous approval.

- Public comment
None

7:10 – 7:25pm

- Administrative updates
 - August Dashboard
 - 2018-19 enrollment updates
 - Personnel update

7:25 – 8:00pm

Review of student testing schedule during the year and the purpose of each test (Examples: CMAS, iReady, Accelerated Reader, etc).

Enrollment – Near capacity in all grades kindergarten through 6th grade. 7th and 8th grade are slightly lower, but should be replenished in each of the next two school years as the lower grade level classes move up.

Summer Work/Outside – Removed dead trees along Low Meadow, re-mulched the flower beds, added playground mulch to both play areas, and added landscape mulch to planter beds in the back of the school.

Summer Work/Inside – Carpets were cleaned, floors polished, the gym was painted, the old tech lab was converted to an academic support space, security cameras have been installed, and the AVA website was brought in-house and redesigned, and more.

Start of the Year - Saxon training is full steam ahead to implement the new Math curriculum (away from Singapore Math). Same with Step Up to Writing Training. There were multiple positive comments from curriculum night about the staff from parents and students.

No more staggered start times for elementary vs. middle school, and there have been a lot of positive comments regarding this.

The Board discussed fundraising requests from the AVA family and Castle Rock community and how best to address those requests. What is appropriate in terms of support, frequency, and who at AVA should manage the process? No final decisions were made, and



this will be discussed further at future Board meetings with the involvement of the Parent Teacher Organization (PTO) who may play an important role.

Personnel Update – para professionals have been added at the elementary level which should add a lot of value by giving more attention to students that may be struggling with a particular subject matter. This attention will offer more one-on-one instruction to those students that would benefit from it.

The school is fully staffed.

- Finance Committee update 8:00 – 8:15pm

The Committee reviewed the 2017-18 full year actual financials. Overall, the net revenue was within a reasonable range of the budget amount, all things considered.

The Committee wants to have a discussion around future net revenue targets, and then have the Board come to agreement on an appropriate target. This target would contemplate future capital expenditures, potential economic recessions, etc. Essentially, the Committee is recommending the Board do a full review of the budget targets over the next few months to reach a conclusion. The Committee will continue to meet the Tuesday before each Board Meeting.
- Board Reports & Discussion 8:25 – 8:45pm

A big thank you to Stephanie Rogers for her contributions to the Board and Aspen View Academy as she moves on to other pursuits.

 - June retreat recap
 - Committees discussion, needs & alignments – Nye motion to approve policy review committee to review consistency and appropriateness of the organizations By-Laws, etc. Schroeder second. Unanimous approval.
 - Board fact sheet – Nye will create a Board informational communication to allow the AVA community to better understand the Board’s role and strategies.
 - Succession planning – Jonathan Nye will reach out to the Colorado League of Charter Schools to see if they have any material on succession planning that we could utilize and/or borrow from.
 - 2018-19 Board calendar review and approval
Nye motion to approve. Schroeder second. Unanimous approval.
 - Confirm Principal evaluation & priorities
Strategic priorities will be removed from the principal evaluation going forward since they are basically redundant with the Colorado Principal Quality Standards. We will utilize the Colorado Principal Quality Standards only going forward.
 - PTO
 - Review and approve budget & events
Additional discussion will be had around a projected deficit with current budget, and what sources of revenue might be achieved with Casino Night and possibly other fundraisers. A request was made to split out Fundraisers and Events instead of lumping them in as one.



We will request the PTO Treasurer to attend the next Finance Committee meeting to review their budget in detail and answer some outstanding questions.

Nye motion to approve the budget for the events in August and September. Patton second. Unanimous approval.

Nye motion to approve the full-year events pending final budget approval. Patton second. Unanimous approval.

- Bylaw review
See the policy and governance comments under the Committees discussion bullet item.
- Board liaison
Still under consideration. To be discussed again at September Board meeting.

- Executive session (§24-6-402(4)(f), C.R.S.), personnel matters; 8:45pm
Executive session tabled until September Board meeting.
- Adjourn 9:00pm
Nye motion to adjourn at 9:00pm. Patton second. Unanimous approval.

Mission: Aspen View Academy will succeed through academic excellence in a challenging and stimulating learning environment that emphasizes math, technology and language arts, enabling our students to become critical thinkers, responsible citizens, strong community members and future leaders.

Vision: We recognize that an education is incomplete without fostering the arts, sports, nature, and character. Together, with our students, faculty, parents and community, we will develop civic and personal responsibility, intellectual passion and differentiated instruction in a safe, orderly, balanced and nurturing environment.

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

Public Comment: The Aspen View Academy Board works for the students, parents and patrons of Aspen View Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. Since we believe it is important for our community to have agenda topics ahead of time, the Board will rarely respond to public comments during this open forum. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.