



## Board Meeting – Meeting Minutes Thursday, August 17, 2017

7:00pm – 9:00pm

General Meeting – AVA Library

### Opening Procedures:

7:00 – 7:10pm

- Call to order
- **Attendees: Hybarger, Ruekert, Nye, Casten, Rogers**
  - Pledge of Allegiance
  - Recitation of AVA's mission & vision
- Review & approve agenda
- **Amend agenda to talk about Castle Rock Parks, Newsletter, and Insurance Update. Nye motioned to approve. Seconded by Rogers. Unanimous vote for approval.**
- Consent agenda
  - Approve minutes from June 17 board meeting
  - Approve minutes from July 11 special board
    - **Nye motioned to approve. Seconded by Rogers. Unanimous vote for approval.**

### Public comment

7:10 – 7:25pm

- **Tom Ruekert- have we verified that the Eclipse glasses that the school will provide students are safe? Principal Barber brought sample of glasses used and communicated that the school has verified that they meet specifications and are safe for use.**

### Administrative updates:

7:25 – 7:55pm

- Dashboard update
  - Staffing update and organizational structure for 2017-18 school year
    - **Filled all open positions with great staff, training was amazing and well received. Good balance of training and allowing staff time to get the classrooms ready. Org chart included in Principal Report.**
  - Enrollment update
    - **809 FTS vs budget of 815.**
  - Summer work & activity
    - **List of activities was included in the principal's report – including ground and school interior maintenance details, new copier agreement, substitute system and AVA mobile app.**
- Legislative update
  - **New records policy requirement will need to be put on our website. Waiting for League to come up with example.**
- Finance update
  - 2017-18 budget
    - **Table review and adoption of budget until September.**
  - Insurance Update

- *Current insurance program was reviewed by Ryan. Looking at hail deductible that was increased to \$50K. (A single time buy down to return to \$10K deductible would cost \$1700).*

Board Reports & Discussion

7:55 – 8:45pm

- Policy items
  - Approve Strategic Plan
  - Parent/Student Handbook 2nd Read
  - Facility Use Policy (2nd read)
    - *Nye motioned to approve all 3 policy items. Ruckert seconded motion. Unanimous vote for approval.*
  - Election Committee update
    - *Stephanie will include open board seat note in next Thursday's newsletter with the details from the needs assessment done at the June retreat. Stephanie will discuss ideas for generating interest in filling board seats with Bob.*

Contract review and Approvals

- Inifient Contract - 2017-18 school year (website)
  - *Nye motioned to approve \$13,200 with contract finalization. Ruckert seconded. Unanimous vote for approval.*
- Landscaping contractor
  - *Bob is working on getting bids for landscaping.*

Town of Castle Rock Parks

- *Town of CR is meeting to decide which lots will be funded/developed. One may be located near AVA. Jonathan will try to find more information.*
- Newsletter
  - *Should we allow non-school related communications in our newsletters? Thoughts were they should be restricted to school related matters.*
- *Nye motioned to amend agenda for the executive session to personnel matters, principal performance update. Hybarger. Unanimous vote for approval*

Executive session (§24-6-402(4)(f), C.R.S.), personnel matters, principal performance update

8:45 - 8:55pm

*Nye motioned to enter executive session at 8:51 PM pursuant to (§24-6-402(4)(f), C.R.S. ) to discuss personnel matter, specifically principal performance. Rogers seconded. Casten Aye, Hybarger Aye, Rogers Aye, Ruckert Aye, Nye Aye.*

*During the executive session, the board discussed the principal's performance specifically to ensure alignment with goals for the school year and the review process. Due to a technical glitch, the audio recording was not saved.*

*Nye motioned to exit executive session at 9:06. Casten seconded. Casten Aye, Hybarger Aye, Rogers Aye, Ruckert Aye, Nye Aye.*



Wrap-up & adjournment

8:55 – 9:00pm

***Hybarger motioned to adjourn at 9:07. Ruekert seconded. Unanimous vote for approval.***

**Mission:** Aspen View Academy will succeed through academic excellence in a challenging and stimulating learning environment that emphasizes math, technology and language arts, enabling our students to become critical thinkers, responsible citizens, strong community members and future leaders.

**Vision:** We recognize that an education is incomplete without fostering the arts, sports, nature, and character. Together, with our students, faculty, parents and community, we will develop civic and personal responsibility, intellectual passion and differentiated instruction in a safe, orderly, balanced and nurturing environment.

All board meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

**Public Comment:** The Aspen View Academy Board works for the students, parents and patrons of Aspen View Academy in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating our children to our high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. Since we believe it is important for our community to have agenda topics ahead of time, the Board will rarely respond to public comments during this open forum. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.