



Board Meeting Minutes Thursday, December 14, 2017

7:00pm – 9:00pm

General Meeting – AVA Library

Opening Procedures:

7:00 – 7:10pm

- Call to order
Board Attendees: Nye, Hybarger, Rogers, Patton, Schroeder, and Ruckert
 - Pledge of Allegiance
 - Recitation of AVA's mission & vision
- Review & approve agenda
 - Position swap & motion to appoint Ryan as Secretary
Motion to strike from agenda. Nye proposed. Rogers second. Unanimously approved.
- Consent agenda
 - Approve November Board meeting minutes
Rogers motion to approve. Nye second. Unanimously approved.
- Appoint Ryan as Secretary
Rogers motion to approve. Hybarger second. Unanimously approved.
- Public comment
No public comment
- Administrative updates
 - Robotics Club presentation
Mr. Bodiker and the Robotics Club (three members) made a presentation about their recent competition in Colorado Springs. Two teams from Aspen View Academy participated in the competition. Team one was awarded 2nd place in core values, which recognizes teamwork, respect, etc. They were the only first-year team to win an award.
 - December Dashboard
**Enrollment numbers – no material changes from last report.
Updated Org Chart for FYI purposes only. Lists all staff and roles.
Award Ceremonies - Perfect attendance awards, merit awards, and others were provided for grades 6, 7, and 8. Lots of recognition for students, and the feedback has been very positive from teachers and parents. The 5th grade ceremony will take place tomorrow.
Card Keys – There have been a few issues with the system recognizing keys accurately. Some wiring will be corrected so the keys and system "talk" correctly with one another.
Security – Continued upgrades to security will occur over the Winter break.
Board Breakfast – Great feedback from all those present and appears to have been a success.
Volunteer Hours – Almost to 5,500 so far this year. Mr. Barber will pull last year's data so we can track and compare against this year's progress.**
- Finance Committee update
 - Audit update

7:25 – 7:55pm



Committee was not able to review the official audit during the most recent committee meeting, but Mr. Barber passed out copies of the completed audit during the Board meeting for each Board member to review. The full year change in Fund balance was positive at \$122,512 which was viewed by the administration and the Board as a healthy result.

Finance Committee will review and make a motion to approve the audit at January's Board meeting.

- Budget vs. Actual discussion YTD

The committee was able to review its second budget vs actual financial report and identified some categories that seemed out of line. Explanations were given and a few expenses/revenues were corrected into the correct categories.

The completed audit will assist with providing baseline information and assist the Finance Committee in evaluating budget vs actual financials for 2017-18.

- Finance Policy discussion; see 1st read in Policy items

The Finance Committee completed its revisions during the December committee meeting and brought the 1st read of the updated policy to this Board meeting.

- Board Reports & Discussion

7:55 – 8:45pm

- AVA Foundation structure & best practices guidance (Tim Farmer) -

Motion to strike from agenda. Nye proposed, Ruekert second. Unanimously approved.

- SAC Committee –

Motion to strike from agenda. Nye proposed, Ruekert second. Unanimously approved.

- Policy items

- Employee Handbook - review & discuss holdover days - 2nd read
- Field Trip policy - 2nd read
- Finance Policy changes - 1st read
- Review Student fees 2018-19 // **Action**

Nye proposed approval. Rogers second. Unanimously approved.

Motion to amend the agenda to include a bylaw amendment first read. Nye proposed, Schroeder second. Unanimously approved.

- Executive session (§24-6-402(4)(f), C.R.S.), personnel matters; Principal performance 8:45pm

Motion to amend agenda to allow Mr. Barber to share confidential matters, as allowed by (§24-6-402(4)(c), C.R.S.). These are matters required to be kept confidential by federal or state law or rules and regulations. Nye proposed, Patton second. Unanimously approved.

Motion to come out of Executive Session. Nye proposed, Rogers second. Unanimously approved.

- Principal performance bonus - action

Motion to approve 100% of eligible mid-year bonus. Nye proposed. Rogers second. Unanimously approved.

- Adjourn

Motion to adjourn at 8:31pm. Nye proposed. Rogers second. Unanimously approved.